



# Career Readiness Resources

## **Are You Career Ready?**

Courtesy of Virginia Western Community College

# ARE YOU CAREER READY?

## career readiness – what is it?

The attainment and demonstration of competencies in preparation for a successful transition into the workplace.



**Employers want to hire talented college students and recent graduates who can demonstrate these skills, talents and strengths.**



**STOP BY THE CAREER CENTER AND  
TALK WITH A CAREER COUNSELOR!  
S206 – STUDENT LIFE CENTER  
540-857-7298**

ADAPTED FROM THE CAREER READINESS MATERIALS PREPARED BY  
THE NATIONAL ASSOCIATION OF COLLEGES AND EMPLOYERS (NACE).

### **Career Management**

Identify and articulate your skills, knowledge, strengths and experience. Explore job options and take necessary steps to pursue opportunities and self-advocate in the workplace.

### **Critical Thinking Problem Solving**

Exercise sound reasoning to analyze issues, make decisions and overcome problems.

### **Leadership**

Leverage the strengths of others to achieve common goals and use interpersonal skills to coach and develop others.

### **Professionalism Work Ethic**

Demonstrate accountability, effective work habits, integrity and ethical behavior, act responsibly and learn from mistakes.

### **Technology Application**

Select and use appropriate technology to accomplish a given task.

### **Teamwork Collaboration**

Build collaborative relationships with colleagues and customers. Work within a team structure; negotiate and manage conflict.

### **Communications**

Articulate thoughts and ideas clearly and effectively to a variety of individuals.