

## **Interview Evaluation Form**

Courtesy of Roanoke College

In order to help us evaluate how prepared our students are when they interview, please take a few minutes to fill out this form. This information is for Career Services staff use only. Your input will assist us in understanding which areas we need to focus on when planning Workshops to prepare our students for their job search. Thank you.

| Employer name:<br>Recruiter:<br>NAME   |           | Punctual | Appearance | Eye Contact | Level of Confidence    | Knowledge about the company/position | Articulateness | Direct, non-evasive<br>answers | Goal oriented |
|--|-----------|----------|------------|-------------|------------------------|--------------------------------------|----------------|--------------------------------|---------------|
| NAME   | Excellent |          |            |             |                        |                                      |                |                                |               |
|  | Good      |          |            |             |                        |                                      |                |                                |               |
|  | Fair      |          |            |             |                        |                                      |                |                                |               |
|  | Poor      |          |            |             |                        |                                      |                |                                |               |
|  | Excellent |          |            |             |                        |                                      |                |                                |               |
|  | Good      |          |            |             |                        |                                      |                |                                |               |
|  | Fair      |          |            |             |                        |                                      |                |                                |               |
|  | Poor      |          |            |             |                        |                                      |                |                                |               |
|  | Excellent |          |            |             |                        |                                      |                |                                |               |
|  | Good      |          |            |             |                        |                                      |                |                                |               |
|  | Fair      |          |            |             |                        |                                      |                |                                |               |
|  | Poor      |          |            |             |                        |                                      |                |                                |               |
|  | Excellent |          |            |             |                        |                                      |                |                                |               |
|  | Good      |          |            |             |                        |                                      |                |                                |               |
|  | Fair      |          |            |             |                        |                                      |                |                                |               |
|  | Poor      |          |            |             |                        |                                      |                |                                |               |
|  | Excellent |          |            |             |                        |                                      |                |                                |               |
|  | Good      |          |            |             |                        |                                      |                |                                |               |
|  | Fair      |          |            |             |                        |                                      |                |                                |               |
|  | Poor      |          |            |             |                        |                                      |                |                                |               |
|  | Excellent |          |            |             |                        |                                      |                |                                |               |
|  | Good      |          |            |             |                        |                                      |                |                                |               |
|  | Fair      |          |            |             |                        |                                      |                |                                |               |
|  | Poor      |          |            |             |                        |                                      |                |                                |               |
|  | Excellent |          |            |             |                        |                                      |                |                                |               |
|  | Good      |          |            |             |                        |                                      |                |                                |               |
|  | Fair      |          |            |             |                        |                                      |                |                                |               |
|  | Poor      |          |            |             |                        |                                      |                |                                |               |
| Ease in scheduling your on-campus recruiting visit: Pre-recruiting communications: |           |          |            |             | excellent<br>excellent | good<br>good                         | fair<br>fair   | poor<br>poor                   |               |
| Comments about your visit:   |           |          |            |             |                        |                                      |                |                                |               |
|  |           |          |            |             |                        |                                      |                |                                |               |